CHAPTER V: UNIT ROLES AND RESPONSIBILITIES

UNIT	ROLES AND RESPONSIBILITIES CHART
Regist	ration and Needs Assessment Unit Roles
С	Registration Unit Coordinator
С	Registration Donations Coordinator
С	Registration / Assessment Team
С	Registration Volunteer Clearing Team
С	Registration Data Management
Food 1	Preparation and Distribution Unit Roles
С	Food Unit Coordinator
С	Food Donations Coordinator
С	Food Collections Coordinator
С	Food Data Management
С	Food Collections Team
С	Food Preparation Team
С	Food Cook Team
С	Food Serving Team
С	Food Drivers / Vehicles
С	Food Distribution Team
С	Food Cleanup Team
Gener	al Supplies Collection and Distribution Unit Roles
С	General Supplies Unit Coordinator
С	General Supplies Donations Coordinator
С	General Supplies Data Management
С	General Supplies Collections Team
С	General Supplies Distribution Team
Child	Care / Activities Unit Roles
С	Child Care Unit Coordinator
С	Child Care Donations Coordinator
С	Child Care Baby Sitters Team
С	Child Care Teachers Team
C	Child Care Activities Team

CHAPTER V: UNIT ROLES AND RESPONSIBILITIES

Religio	us Services / Pastoral Care Unit Roles	V-7
0	Pastoral Care Unit Coordinator	V-7
0	Pastoral Care Donations Coordinator	V-7
0	Ordained / Religious Ministers	V-7
0	Pastoral Care Lay Ministers	V-7
0	Pastoral Care Religious Service Team	V-8
0	Pastoral Care Data Management	V-8
Comm	unication Support Unit Roles	V-8
0	Communication Unit Coordinator	V-8
0	Communication Donations Coordinator	V-8
0	Communication Team	V-8
Pet Ca	re Unit Roles	V-8
0	Pet Care Unit Coordinator	V-8
0	Pet Care Donations Coordinator	V-9
0	Pet Care Registration	V-9
0	Pet Care Volunteer Clearing Team	V-9
0	Pet Care Professional Services	V-9
0	Pet Care Team	V-9
0	Pet Care Data Management	V-9
Transp	ortation and Relocation Unit Roles (Project Starfish)	V – 9
0	Project Starfish Unit Coordinator	V-9
0	Project Starfish Donations Coordinator	V - 10
0	Project Starfish Team	V - 10
0	Project Starfish Data Management	V - 10
0	Project Starfish Drivers / Vehicles	V - 10
Local	Γransportation Services Unit Roles	V - 10
0	Local Transportation Unit Coordinator	V – 10
0	Local Transportation Donations Coordinator	V - 10
0	Local Transportation Drivers / Vehicles	V – 10

CHAPTER V: UNIT ROLES AND RESPONSIBILITIES

Medica	l Supplies Collection and Distribution Unit Roles	V –
0	Medical Supplies Unit Coordinator	V –
0	Medical Supplies Donations Coordinator	V –
0	Medical Supplies Data Management	V –
0	Medical Supplies Collections Team	V –
0	Medical Supplies Distribution Team	V –
Mental	Health Care Services Unit Roles	V –
0	Mental Health Care Unit Coordinator	V –
0	Mental Health Care Donations Coordinator	V –
0	Mental Health Care Professional Services Team	V –
Medica	l Care Services Unit Roles	V -
0	Medical Care Unit Coordinator	V –
0	Medical Care Donations Coordinator	V -
0	Medical Care Professional Services Team	V -
0	Medical Care Pharmacist / Pharmacy	V -
0	Medical Care Hospital Contact	V -
0	Medical Care Nursing Home Contact	V -
0	Medical Care Follow-up	V -
Genera	l Services / Maintenance Unit Roles	V -
0	General Services Unit Coordinator	V -
0	General Services Donations Coordinator	V -
0	General Services Cleanup Team	V -
0	General Services Team - Professional	V -
0	General Services Team - Other	V -
Laund	ry Services Unit Roles	V -
0	Laundry Services Unit Coordinator	V -
0	Laundry Services Donations Coordinator	
0	Laundry Services Team	
0	Laundry Services Drivers / Vehicles	V -

06/01/2017